ORDINANCE 2025-04

BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT, WILL, GRUNDY AND KANKAKEE COUNTIES, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT:

Section 1: The following is the Annual Budget for the Fossil Ridge Public Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

EXPENDITURES

ADMINISTRATION

Administration	$ 6,000.00
Administrative Contingency	1,000.00
Audit	12,000.00
Insurance and Bonds	30,495.00
Legal Services	5,500.00
Office Supplies	5,000.00
Postage	3,900.00
Professional Organization Expense	6,000.00
TOTAL ADMINISTRATION	**$ 69,895.00**

OUTREACH SERVICES

Outreach Auto Maintenance	$ 3,000.00
Outreach Program Supplies	7,000.00
TOTAL OUTREACH SERVICE	**$ 10,000.00**

CAPITAL IMPROVEMENTS

Debt Retirement*	100,325.00
Short-term building improvements	329,593.00
Furniture & Equipment	3,501.00
Technology	30,000.00
TOTAL CAPITAL IMPROVEMENTS**	**$ 463,419.00**

LIBRARY SERVICES

A-V Software Purchase-Adult	$ 3,000.00
A-V Software Purchase-Teen	1,500.00
A-V Software Purchase-Children	2,000.00
Book Purchase Adult	10,000.00
Book Purchase Children	10,000.00
Book Purchase Teen	2,000.00
Book Purchase Homeschool	2,000.00
eReading Materials	13,000.00
License Plates Expense	27,000.00
Copy Machine Maintenance & Repair	9,000.00
Internet	3,000.00
Library Contingency	1,500.00
Library of Things-Adult	1,000.00
Library of Things-Children	1,000.00
Library Supplies	6,000.00
PrairieCat Automated System Expense	15,000.00
Periodicals	5,500.00
Publicity and Publicity Supplies	12,000.00
Public Information	2,500.00
Databases	7,000.00
Adult Programming	10,000.00
Adult Programming – Patron Paid	2,000.00
Teen Programming	4,000.00
Teen Programming – Patron Paid	2,000.00
Children’s Programming	10,000.00
Children’s Programming – Patron Paid	2,000.00
Homeschool Programs	2,000.00
Homeschool Programs – Patron Paid	2,000.00
Book Replacements	750.00
TOTAL LIBRARY SERVICES	**$ 168,750.00**

* General Obligation Bonds (Alternate Revenue Source), Series 2016
** The Board expects to use funds in the Special Reserve Fund for expenses for Capital Improvements/building improvements.

MAINTENANCE

Grass Cutting/Yard Maintenance	$	10,000.00
HVAC Main Contract		6,000.00
Maintenance Equipment Purchase		15,000.00
Maintenance Supplies		4,750.00
Repairs		8,000.00
Snow Removal		2,500.00
TOTAL MAINTENANCE	**$**	**46,250.00**

PERSONNEL

Employee Health Insurance	$	123,000.00
Trustee Training		1,000.00
Employee Training & Education		5,000.00
Employee Travel		4,000.00
Employer Share FICA & Medicare		38,000.00
Employer Share IMRF		35,198.00
Salaries		480,000.00
Unemployment Insurance		2,000.00
Payroll Expense		1,700.00
TOTAL PERSONNEL	**$**	**689,898.00**

UTILITIES

Electricity		17,000.00
Garbage Removal		2,000.00
Natural Gas		1,000.00
Security Services		3,000.00
Telephone		5,500.00
Water & Sewer		2,500.00
TOTAL UTILITIES	**$**	**31,000.00**

TOTAL ESTIMATED EXPENDITURES $ 1,479,212.00

Section 2: As part of the Annual Budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is **$687,313**, consisting of the general fund: **$77,904**, receipts from the 2024 levy received early, June 2024: **$474,735**, and the special reserve fund: **$134,674**, a restricted fund;

(b) That the estimated cash expected to be received during the fiscal year from all sources is **$1,344,535**;

(c) That the estimated expenditures for the fiscal year are **$1,344,535**.

(d) That the estimated cash expected to be on hand at the end of the fiscal year is **$687,313** which estimated cash may be less if funds are expended from the Special Reserve Fund;

(e) That the estimated amount of taxes to be received by THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT pursuant to the tax levy filed October, 2024 is **$1,167,579**;

(f) That the estimated amount of income, which includes the carry-over amount from the previous fiscal year and revenue to be received from sources other than library taxes for the fiscal year, is **$176,956**.

Section 3: That the following sum of money in the total amount of **$2,073,000** or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT, as hereinafter specified for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

EXPENDITURES

ADMINISTRATION

Administration	$ 10,000.00
Administrative Contingency	2,000.00
Audit	15,000.00
Insurance and Bonds	35,000.00

Legal Services	20,000.00
Office Supplies	10,000.00
Postage	6,000.00
Professional Organization Expense	10,000.00
TOTAL ADMINISTRATION	**$ 108,000.00**

OUTREACH SERVICES

Outreach Auto Maintenance	$ 15,000.00
Outreach Program Supplies	10,000.00
TOTAL OUTREACH	**$ 25,000.00**

CAPITAL IMPROVEMENTS

Furniture & Equipment	$ 10,000.00
Special Reserve**	250,000.00
Debt Retirement*	110,000.00
Short Term Building Improvements	250,000.00
Technology	40,000.00
TOTAL CAPITAL IMPROVEMENTS	**$ 660,000.00**

LIBRARY SERVICES

A-V Software Purchase-Adult	$ 10,000.00
A-V Software Purchase-Teen	3,000.00
A-V Software Purchase-Children	5,000.00
Book Purchase Adult	30,000.00
Book Purchase Children	20,000.00
Book Purchase Teen	8,000.00
Book Purchase Homeschool	5,000.00
eReading Materials	15,000.00
eLicense Plates Expense	30,000.00
Copy Machine Maintenance & Repair	12,000.00
Internet	5,000.00
Library Contingency	2,000.00
Library Supplies	10,000.00

** General Obligation Bonds (Alternate Revenue Source), Series 2016

** The Board expects to use funds in the Special Reserve Fund for expenses for Capital Improvements/building improvements.

PrairieCat Automated System Expense		20,000.00
Periodicals		10,000.00
Publicity and Publicity Supplies		20,000.00
Public Information		10,000.00
Databases		20,000.00
Adult Programming		16,000.00
Adult Programming – Patron Paid		4,000.00
Teen Programming		16,000.00
Teen Programming – Patron Paid		4,000.00
Children’s Programming		16,000.00
Children’s Programming – Patron Paid		4,000.00
Homeschool Programs		5,000.00
Homeschool Programs – Patron Paid		4,000.00
Book Replacements		2,000.00
TOTAL LIBRARY SERVICES	**$**	**306,000.00**

MAINTENANCE

Grass Cutting/Yard Maintenance	$	25,000.00
HVAC Main Contract		10,000.00
Maintenance Equipment Purchase		20,000.00
Maintenance Supplies		10,000.00
Repairs		12,000.00
Snow Removal		7,000.00
TOTAL MAINTENANCE	**$**	**84,000.00**

PERSONNEL

Employee Health Insurance	$	200,000.00
Trustee Training		4,000.00
Employee Training & Education		10,000.00
Employee Travel		8,000.00
Employer Share FICA & Medicare		45,000.00
Employer Share IMRF		60,000.00
Salaries		500,000.00
Unemployment Insurance		5,000.00
Payroll Expense		4,000.00
TOTAL PERSONNEL	**$**	**836,000.00**

UTILITIES

Electricity	$	25,000.00
Garbage Removal		4,000.00
Natural Gas		2,000.00
Security Services		10,000.00
Telephone		8,000.00
Water & Sewer		5,000.00
TOTAL UTILITIES	**$**	**54,000.00**

TOTAL ESTIMATED EXPENDITURES/APPROPRIATIONS $2,073,000.00

Section 4: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of all Trustees. By a like vote the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an immediate unforeseen emergency.

Section 5: The Board has a Special Reserve Fund and the unexpended balances from the proceeds received from library taxes may be accumulated in the Special Reserve Fund.

Section 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

STATE OF ILLINOIS)
) SS
COUNTIES OF WILL,
GRUNDY AND KANKAKEE

CERTIFICATION OF AUTHENTICITY
(BUDGET AND APPROPRIATION ORDINANCE)

I, ________________, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of The Fossil Ridge Public Library District, Will, Grundy and Kankakee Counties, Illinois and as such I am the custodian and keeper of records and files of said Library District.

I do further certify that the attached is a true and correct copy of that certain Budget and Appropriation Ordinance for said Fossil Ridge Public Library District for the fiscal year beginning July 1, 2025 which was adopted by said Board of Trustees at the regular meeting of said Board of Trustees held on August 25, 2025.

I do further certify that the attached Budget and Appropriation Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEROF, I have hereunto affixed my official signature and corporate seal of said Fossil Ridge Public Library District, Will, Grundy and Kankakee Counties, Illinois at Braidwood, Illinois, this 25th day of August 2025.

________________________, Secretary
Fossil Ridge Public Library District
Will, Grundy and Kankakee Counties,
Illinois

RESOLUTION 2025-01

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE FOR THE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT, WILL, GRUNDY AND KANKAKEE COUNTIES, ILLINOIS.

(July 1, 2025 - June 30, 2026 Fiscal Year)

I, ______________, do hereby certify as follows:

1. I am the chief fiscal officer of the Fossil Ridge Public Library District, Will, Grundy and Kankakee Counties, Illinois

2. I estimated the revenue, by source of said District for the fiscal year beginning July 1, 2025 and ending June 30, 2026, to be as follows:

REVENUE	AMOUNT
Tax Levy received June 2024	$ 474,735.00
Anticipated Balance of 2025 Tax Levy	692,845.00
General Fund – C.O	77,904.00
Special Reserve	134,674.00
eLicense Plate Stickers	27,000.00
Copy Machine Revenue	3,500.00
Donations	1,300.00
Fax Service	2,000.00
Fines & Book Replacements	1,500.00
Program Class Fees	8,000.00
Interest	17,647.00
Miscellaneous Income	16,632.00
Non-Resident User	450.00
Per Capital Grant	21,025.00
TOTAL ESTIMATED REVENUE	$1,479,212.00

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Board Treasurer
Fossil Ridge Public Library District
Dated: 9/15/2025