



Fossil Ridge Public Library

386 W. Kennedy Road
Braidwood, IL 60408
815-458-2187

**APPLICATION FOR
EMPLOYMENT**

Today's Date _____

Position applying for _____ Desired Salary _____

Name _____ Phone _____

Address _____

If hired, can you furnish proof of age? Yes _____ No _____

Have you ever been convicted of any criminal actions or felonies? Yes _____ No _____
If yes, please explain: _____

What is the earliest date you could begin employment? _____

List your special interests and talents _____

List three professional references:

NAME	ADDRESS	TELEPHONE	TITLE/RELATIONSHIP
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Education:

NAME	DIPLOMA/DEGREE RECEIVED
High School _____	_____
Community College _____	_____
University _____	_____
Additional Education _____	_____

Library Science
Classes _____

List your work experience beginning with the most recent first:

EMPLOYER DATE BEGAN/ENDED REASON FOR LEAVING TYPE OF WORK

May we contact your current or previous employers? Yes _____ No _____

Do you have any friends or relatives on the library staff or board of trustees? Yes _____ No _____
If yes, please give name and relationship. _____

Please list any qualities which you feel you could bring to this position: _____

I certify that the information that I have supplied is true and correct to the best of my knowledge.

DATE _____ **SIGNATURE** _____

For Office Use Only

Date Contacted _____

Date and Time for Interview _____

Special notes after interview _____

Signature _____